

CALL FOR BIDS  
CITY OF MINNEAPOLIS  
M I N N E S O T A

Official Publication No. 8551

April 12, 2018

PURCHASING DEPARTMENT  
330 Second Avenue South - Suite 552  
Minneapolis, MN 55401

City of Minneapolis

AN AFFIRMATIVE ACTION EMPLOYER

For information call  
Phyllis Ruguaru, (612) 673-5584  
Phyllis.ruguaru@minneapolismn.gov

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**"BIDS FOR UNIFORMS/CLOTHING AND ACCESSORIES"**

To furnish and deliver Uniforms/Clothing and Accessories, as needed and called for, for the City of Minneapolis; all in accordance with specifications and bid form.

**Complete project documents are available for electronic download at the following link:**

<http://www.minneapolismn.gov/finance/procurement/bidopenings/formal>

All addendums can be found online; please check the above website BEFORE submitting your completed bid response. **It is the Contractor's full responsibility to ensure they have received all addenda prior to the submittal of bids.**

Please e-mail questions concerning this solicitation to [phyllis.ruguaru@minneapolismn.gov](mailto:phyllis.ruguaru@minneapolismn.gov). Questions received later than **8 days** prior to bid opening may not be addressed.

Successful bidders with cumulative contracts exceeding \$100,000 will be required to submit a written affirmative action plan (AAP) to the Minneapolis Department of Civil Rights (MDCR) in accordance with Chapter 139.50(b) of the Minneapolis Code of Ordinances.

The successful bidder shall be subject to a pre-award compliance review by the MDCR in accordance with Chapters 139.50 and 423. In addition to the pre-award review, MDCR will also monitor SUBP participation, minority and female employment participation and prevailing wage throughout all construction projects. As of October 1, 2017, the employment goals for onsite labor on all city construction contracts are 20% female and 32% minority. Employee hours and wages are required to be filed electronically with a free online account at LCPtracker.net. Information regarding Frequently Asked Questions (FAQs) may be found on the web at [www.ci.minneapolis.mn.us/civilrights/contractcompliance/faq](http://www.ci.minneapolis.mn.us/civilrights/contractcompliance/faq). Questions may be directed to the Department of Civil Rights at [contractcompliance@minneapolismn.gov](mailto:contractcompliance@minneapolismn.gov).

The City of Minneapolis hereby notifies all bidders that in regard to any invitations to bid, advertisements, solicitations, or contracts to be entered into pursuant to this Plan, businesses owned and controlled by minorities or women will be afforded maximum feasible opportunity to submit bids and/or proposals in response and will not be subjected to discrimination on the basis of race, color, creed, religion, ancestry, national origin, sex, including sexual harassment, sexual orientation, gender identity, disability, age, marital status, or status with regard to public assistance or familial status.

Prospective bidders' attention is called to Minnesota Statutes 13.591 Business Data. This section states in part:

Data submitted by a business to a government entity in response to a request for bids as defined in Section 16C.02, Subdivision 11, are private or non-public until the bids are opened. Once the bids are opened, the name of the bidder and the dollar amount specified in the response are read and become public. All other data in a bidder's response to a bid are private or non-public data until completion of the selection process. For the purposes of this section, "completion of the selection process" means that the government entity has completed its evaluation and has ranked the responses.

After a government entity has completed the selection process, all remaining data submitted by all bidders are public with the exception of trade secret data as defined and classified in Section 13.37. A statement by a bidder that submitted data are copyrighted or otherwise protected does not prevent public access to the data contained in the bid.

Bidders are hereby advised that their bid document may become available to the public once a successful bidder has been chosen.

The City of Minneapolis has adopted an Environmental Purchasing Policy (EPP) that is incorporated into all bids. A copy of the policy can be found at this link:

<http://wcms/intranet/finance/procurement/policies/WCMS1Q-003476>

**Prompt Payment:** Per Minnesota Statutes 471.425 contractors shall pay all certified small subcontractors for undisputed work completed, within ten (10) days after the City of Minneapolis has paid the contractor for the completed work.

Chapter 471.895 of the Minnesota Statutes prohibits gifts from interested persons to local officials. Local Officials includes any individuals who purchase or advise or recommend on the purchase of goods and/or services.

Conflict of Interest/Code of Ethics: Contractor agrees to be bound by the City's Code of Ethics, Minneapolis Code of Ordinances, Chapter 15. Contractor certifies that to the best of its knowledge, all City employees and officers participating in this Agreement have also complied with that Ordinance. It is agreed by the Parties that any violation of the Code of Ethics constitutes grounds for the City to void this Agreement. All questions relative to this section shall be referred to the City and shall be promptly answered.

Minneapolis Code of Ordinances, Section 18.200, relating to equal benefits for domestic partners, applies to each contractor and sub-contractor with 21 or more employees that enter into a "contract" as defined by the Ordinance, that exceeds \$100,000.00. Compliance with Section 18.200 is required commencing January 1, 2004. The categories to which the ordinance applies are services; the sale of purchase of supplies, materials, equipment or the rental thereof; and the construction, alteration, repair or maintenance of personal property. The categories to which the ordinance does not apply include real property and development contracts.

The contract is in a category to which the ordinance applies.

Please be aware that if the contract initially does not exceed \$100,000.00, but is later modified so that the contract does exceed \$100,000.00, the ordinance will then apply to the contract.

A complete text of the ordinance is available on the internet at: <http://www.ci.minneapolis.mn.us/citywork/city-coordinator/finance/purchasing>. Copies are also available in the office of City Purchasing. It is the contractor's and sub-contractor's responsibility to review and understand the requirements and applicability of this ordinance.

All successful bidder(s) will be required to comply fully with the Americans with Disabilities Act of 1990 (ADA).

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Published in Finance and Commerce – April 13, 2018 and April 20, 2018

Sealed bids will be received and time stamped by receptionist until **10 AM, Local Time, May 3, 2018** at which time they will be publicly opened and read aloud.

Envelopes must bear the name of the firm submitting the bid and be addressed as follows:

**City of Minneapolis Purchasing Department  
Offl. Publ. #8551 – BIDS FOR UNIFORMS/CLOTHING AND ACCESSORIES  
Bids opened 10 AM, Local Time, May 3, 2018  
330 Second Avenue South - Suite 552  
Minneapolis, MN 55401**

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The City of Minneapolis reserves the right to waive informalities in bids, to accept or reject any or all bids or any part of any bid. Bids must be typewritten, or printed in ink, and signed in ink in handwriting.

- **ONE complete bid form** response, including attachments, are to be returned.

BIDS CONTAINING ANY ALTERATION OR ERASURE WILL BE REJECTED UNLESS ALTERATION OR ERASURE IS CROSSED OUT AND CORRECTION PRINTED IN INK OR TYPEWRITTEN AND INITIALED IN INK BESIDE CORRECTION BY THE PERSON SIGNING THE BID.

**Automatic Bid/RFP Notification:**

Visit the Purchasing website at - [http://www.minneapolismn.gov/business/business\\_doing\\_business\\_with\\_city](http://www.minneapolismn.gov/business/business_doing_business_with_city) to sign up for e-mail updates and to view Formal Bids, Informal Bids and RFPs

**Taxes:**

Please include all applicable sales taxes and fees in your bid pricing

## Instructions to Bidders

**IF** the Call for Bids, indicates a bid deposit is required, the bid deposit should be in the form of a certified check, cashier's check or bidder's corporate surety bond. If certified check or cashier check is used, it shall be made payable to the Party named in the Call for Bids. Said bid deposit shall be retained by the City of Minneapolis or Board as liquidated damages and not a penalty, in the event the bid is selected by the City of Minneapolis or Board and the bidder fails to execute a contract, therefore, and upon request of the City of Minneapolis or Board, a performance bond and payment bond, as may be required by the City of Minneapolis subsequent to award of contract.

By submitting a bid, bidder agrees that said liquidated damages shall cover only the damages sustained by the City of Minneapolis or Board, from additional administrative costs, expenses or re-advertising and re-bidding and other damages sustained by the City of Minneapolis or Board as a result of failure of successful bidder to execute a written contract, and a performance bond and payment bond when so required, but shall not cover nor preclude the City of Minneapolis or Board from claiming damages on account of delay, price change, loss of other contracts, loss of income, inability of City of Minneapolis or Board to fulfill other contracts, loss of other benefits of this contract, or damages, direct or consequential arising out of breach of contract by the successful bidder.

Whenever separately numbered categories as to materials, equipment or services are set forth in the specifications and in the bid form, unless specifications or bid form is qualified by the statement "ALL OR NONE", bidder may submit a bid upon each, or all, or any selected number of categories, and in such case separate category shall be considered as a separate bid letting procedure, and the City of Minneapolis shall have the right to make separate awards to the lowest and best bidder in any particular category, or to the overall lowest and best bidder where it is found to be in the best interest of the City.

Bidder is responsible to ensure they are in receipt of all addenda. Contact the buyer if questions.

Visit the MN Department of Revenue website, Sales Tax Fact Sheet 176, for tax updates for Local Governments – Cities, Counties and Townships -

<http://www.revenue.state.mn.us/businesses/sut/factsheets/FS176.pdf>

If a lump sum bid for materials and/or equipment includes labor and all incidentals, the bidder is responsible for all applicable sales tax on taxable items required in the performance of the bid and should be included in the total amount bid.

## Specification Information

Unless qualified by the provision "NO SUBSTITUTE", the use of the name of a manufacturer brand and/or catalog description in specifying any item does not restrict bidders to that manufacturer, brand or catalog description identification. This is used simply to indicate the character, quality, and/or performance equivalence of the commodity desired, but the commodity on which bids are submitted must be of such character, quality, and/or equivalence that it will serve the purpose for which it is to be used equally well as that specified, and be acceptable to the using department.

In submitting a bid on a commodity other than specified, bidder shall furnish complete data and identification with respect to the commodity he proposes to furnish. Consideration will be given to bids submitted on commodities to the extent that such action is deemed to serve the best interest of the department or boards of the City of Minneapolis.

If a Bidder does not indicate that the commodity he proposes to furnish is other than specified, it will be construed to mean that the bidder proposes to furnish the exact commodity as described.

# **Bids – City General Requirements**

(Revised: May 2016)

The General Conditions are terms and conditions that the City expects all of its Contractors to meet. By submitting a bid, the bidder agrees to be bound by these requirements.

## **1 City's Rights**

The City reserves the right to reject any or all Bids or parts of Bids, to accept part or all of Bids on the basis of considerations other than lowest cost, and to create a project of lesser or greater expense and reimbursement than described in the Call for Bid, or the respondent's reply based on the component prices submitted.

## **2 Equal Opportunity and Non-Discrimination**

The Contractor will comply with applicable provisions of applicable federal, state and city regulations, statutes and ordinances pertaining to the civil rights and non-discrimination in the its application process for and hiring of employees, sub-contractors and suppliers. Among the city ordinances, state statutes and federal statutes to which the Contractor shall be subject to and comply with under the terms of this Contract include, without limitation: Minneapolis Code of Ordinances, Chapter 139; Minnesota Statutes, Section 181.59 and Chapter 363A; 42 U.S.C. Section 2000e, et. seq. (Title VII of the Civil Rights Act of 1964), 29 U.S.C. Sections 621-624 (the Age Discrimination Employment Act), 42 U.S.C. Sections 12101-12213 (Americans with Disabilities Act or ADA), 29 U.S.C. Section 206(d) (the Equal Pay Act), 8 U.S.C. Section 1324 (Immigration Reform and Control Act of 1986) and all regulations and policies and orders promulgated to enforce these laws. The Contractor shall have submitted and had an "affirmative action plan" approved by the City prior to entering into the Contract.

## **3 Insurance**

Insurance secured by the Contractor shall be issued by insurance companies acceptable to the City and admitted in Minnesota. The insurance specified may be in a policy or policies of insurance, primary or excess. Such insurance shall be in force on the date of execution of the Contract and shall remain continuously in force for the duration of the Contract.

Acceptance of the insurance by the City shall not relieve, limit or decrease the liability of the Contractor. Any policy deductibles or retention shall be the responsibility of the Contractor. The Contractor shall control any special or unusual hazards and be responsible for any damages that result from those hazards. The City does not represent that the insurance requirements are sufficient to protect the Contractor's interest or provide adequate coverage. The City of Minneapolis shall be named as an Additional Insured. Evidence of coverage is to be provided on a Certificate of Insurance ACORD Form. A thirty (30) day written notice is required if the policy is canceled, not renewed or materially changed. The Contractor shall require any of its subcontractors, if sub-contracting is allowable under this Contract, to comply with these provisions.

**Any Contractor that fails to provide proof of insurance coverage for the Contractor or that fails to provide either coverage for its subcontractors or insurance certificates from any of its subcontractors will be deemed to have submitted a non-responsive bid. The City's award of the Contract will be contingent upon the City's receipt of the required proof of insurance coverage.**

The Contractor and its sub-contractors shall secure and maintain the following insurance:

- a) **Workers Compensation** insurance that meets the Minnesota statutory obligations with Coverage B- Employers Liability limits of at least \$100,000 each accident, \$500,000 disease - policy limit and \$100,000 disease each employee.
- b) **Commercial General Liability** insurance with limits of at least \$2,000,000 general aggregate, with coverage for products - completed operations, personal and advertising injury, fire damage and medical expense any one person. The policy shall be on an "occurrence" basis, shall include contractual liability coverage and the City shall be named an "Additional Insured." The coverage amount may be increased if the project amount is expected to exceed \$2,000,000 or involves potentially high risk activity.
- c) **Commercial Automobile Liability** insurance covering all owned, non-owned and hired automobiles with limits of at least \$1,000,000 per accident and the City shall be named an "Additional Insured."
- d) **Builders Risk** insurance. Coverage will be written on an "All Risks" (Special Form policy form). The contractor is responsible for all of the deductible in the Builders Risk policy. The property covered shall cover the full insurable value of the improvements, betterments, and include consequential loss insurance. The City of Minneapolis will be named as a loss payee to protect the City's interests with respect to the repair or replacement of any damaged property or other amounts payable under the policy. A builder's risk insurance policy is written specifically for a project and the City of Minneapolis requires a complete copy of the policy. An Installation Floater policy (equipment), may be required as part of the builders risk policy when equipment is being installed by a contractor.

#### **4 Hold Harmless**

The Contractor agrees to defend, indemnify and hold harmless the City, its officers and employees, from any liabilities, claims, damages, costs, judgments, and expenses, including reasonable attorney's fees, attributable to the negligent or otherwise wrongful acts or omissions of the Contractor, its employees, its agents, or employees of subcontractors, in the performance of the work or services provided by or through this Contract or by reason of the failure of the Contractor to fully perform, in any respect, any of its obligations under this Contract.

#### **5 Subcontracting**

The Contractor shall provide written notice to the City and obtain the City's authorization to subcontract any work or services to be provided to the City pursuant to this Contract. The Contractor shall not subcontract any services or work under this Contract without prior written approval of the City Department Contract Manager designated herein. As required by Minnesota Statutes, Section 471.425, the Contractor shall pay all subcontractors for subcontractor's undisputed, completed work, within ten (10) days after the Contractor has received payment from the City.

**6 Assignment or Transfer of Interest**

The Contractor shall not assign any interest in the Contract, and shall not transfer any interest in the same either by assignment or novation without the prior written approval of the City.

**7 General Compliance**

The Contractor agrees to comply with all applicable Federal, State and local laws and regulations affecting the Contract or governing funds provided under the Contract.

**8 Performance Monitoring**

The City will monitor the performance of the Contractor against goals and performance standards required herein. Substandard performance as determined by the City will constitute non-compliance with this Contract. If action to correct such substandard performance is not taken by the Contractor within a reasonable period of time to cure such substandard performance, after being notified by the City, Contract termination procedures will be initiated. All work submitted by Contractor shall be subject to the approval and acceptance by the City Department Contract Manager designated herein. The City Department Contract Manager designated herein shall review each portion of the work when certified as complete and submitted by the Contractor and shall inform the Contractor of any apparent deficiencies, defects, or incomplete work, at any stage of the project.

**9 Prior Uncured Defaults**

Pursuant to City Code of Ordinances, Section 18.115, the City may not contract with persons or entities that have defaulted under a previous contract or agreement with the City and have failed to cure the default.

**10 Independent Contractor**

Nothing contained in this Contract is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Contractor shall at all times remain an independent contractor with respect to the work and/or services to be performed under this Contract. Any and all employees of Contractor or other persons engaged in the performance of any work or services required by Contractor under this Contract shall be considered employees or sub-contractors of the Contractor only and not of the City; and any and all claims that might arise, including Worker's Compensation claims under the Worker's Compensation Act of the State of Minnesota or any other state, on behalf of said employees or other persons while so engaged in any of the work or services to be rendered or provided herein, shall be the sole obligation and responsibility of the Contractor.

**11 Accounting Standards**

The Contractor agrees to maintain the necessary source documentation and enforce sufficient internal controls as dictated by generally accepted accounting practices (GAAP) to properly account for expenses incurred under this Contract.

**12 Retention of Records**

The Contractor shall retain all records pertinent to expenditures incurred under this Contract in a legible form for a period of six years after the resolution of all audit findings. Records for non-expendable property acquired with funds under this Contract shall be retained for six years after final disposition of such property.

### **13 Data Practices**

The Contractor agrees to comply with the Minnesota Government Data Practices Act (Minnesota Statutes, Chapter 13) and all other applicable state and federal laws relating to data privacy or confidentiality. The Contractor and any of the sub-contractors and suppliers retained by the Contractor to provide work or services under this Contract shall comply with the Act and be subject to penalties for non-compliance as though they were a “government entity.”

The Contractor must immediately report to the City any requests from third parties for information relating to this Contract. The City agrees to promptly respond to inquiries from the Contractor concerning data requests. The Contractor agrees to hold the City, its officers, and employees harmless from any claims resulting from the Contractor’s unlawful disclosure or use of data protected under state and federal laws.

All Bids shall be treated as non-public information until the Bids are opened for review by the City. At that time, the names of the responders become public data. All other data is private or non-public until the City has completed negotiating the Contract with the selected Contractor. At that time, the Bids and their contents become public data under the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13 and as such are open for public review.

### **14 Inspection of Records**

Pursuant to Minnesota Statutes, Section 16C.05, all Contractor records with respect to any matters covered by this Contract shall be made available to the City and the State of Minnesota, Office of State Auditor or their designees, upon notice, at any time during normal business hours, as often as the City deems necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Contractor will comply with all State and local audit requirements.

### **15 Living Wage Ordinance**

The Contractor may be required to comply with the “Minneapolis Living Wage and Responsible Public Spending Ordinance” Chapter 38 of the City’s Code of Ordinances (the “Ordinance”) ([http://www.minneapolismn.gov/www/groups/public/@finance/documents/webcontent/convert\\_255695.pdf](http://www.minneapolismn.gov/www/groups/public/@finance/documents/webcontent/convert_255695.pdf)). Unless otherwise exempt from the ordinance as provided in Section 38.40 (c), any City contract for services valued at \$100,000 or more or any City financial assistance or subsidy valued at \$100,000 or more will be subject to the Ordinance’s requirement that the Contractor and its sub-contractors pay their employees a “living wage” as defined and provided for in the Ordinance.

### **16 Applicable Law**

The laws of the State of Minnesota shall govern all interpretations of this Contract, and the appropriate venue and jurisdiction for any litigation which may arise hereunder will be in those courts located within the County of Hennepin, State of Minnesota, regardless of the place of business, residence or incorporation of the Contractor.

### **17 Conflict and Priority**

In the event that a conflict is found between provisions in this Contract and the Contractor's Bid, the provisions in the following rank order shall take precedence: 1) Contract including Bid specifications 2) Bid.

### **18 Travel**

If travel by the Contractor is allowable and approved for this Contract, then Contractor travel expenses shall be reimbursed in accordance with the City's *Contractor Travel Reimbursement Conditions*, available from the City.

### **19 Billboard Advertising**

City Code of Ordinance 544.120, prohibits the use of City and City-derived funds to pay for billboard advertising as a part of a City project or undertaking.

### **20 Conflict of Interest/Code of Ethics**

Pursuant to Section 15.250 of the City's Code of Ordinances, both the City and the Contractor are required to comply with the City's Code of Ethics. Chapter 15 of the Code of Ordinances requires City officials and the Contractor to avoid any situation that may give rise to a "conflict of interest." A "conflict of interest" will arise if Contractor represents any other party or other client whose interests are adverse to the interests of the City.

As it applies to the Contractor, the City's Code of Ethics will also apply to the Contractor in its role as an "interested person" since Contractor has a direct financial interest in this Agreement. The City's Code of Ethics prevents "interested persons" from giving certain gifts to employees and elected officials.

### **21 Termination**

The City may cancel this Contract for any reason without cause upon thirty (30) days written notice. Both the City and the contractor may terminate this Contract if either party fails to fulfill its obligations under the Contract in a proper and timely manner, or otherwise violates the terms of this Contract. The non-defaulting party shall have the right to terminate this Contract, if the default has not been cured after ten (10) days written notice or such other reasonable time period to cure the default, has been provided. If termination shall be without cause, the City shall pay Contractor all compensation earned to the date of termination. If the termination shall be for breach of this Contract by Contractor, the City shall pay Contractor all compensation earned prior to the date of termination minus any damages and costs incurred by the City as a result of the breach. If the Contract is canceled or terminated, all finished or unfinished documents, data, studies, surveys, maps, models, photographs, reports or other materials prepared by the Contractor under this Contract shall, at the option of the City, become the property of the City, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents or materials prior to the termination.

Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City as a result of any breach of this Contract by the Contractor. The City may, in such event, withhold payments due to the Contractor for the purpose of set-off until such time as the exact amount of damages due to the City is determined. The rights or remedies provided for herein shall not limit the City, in case of any default by the Contractor, from asserting any other right or remedy allowed by law, equity, or by statute. The Contractor has not waived any rights or defenses in seeking any amounts withheld by the City or any damages due the Contractor.



## **22 Ownership of Materials**

All finished or unfinished documents, data, studies, surveys, maps, models, photographs, reports or other materials resulting from this Contract shall become the property of the City upon final approval of the final report or upon request by the City at any time before then. The City, at its own risk, may use, extend, or enlarge any document produced under this Contract without the consent, permission of, or further compensation to the Contractor.

## **23 Intellectual Property**

Neither the City nor the Contractor anticipate that any intellectual property rights will be created as a result of this Contract. For the purpose of this Contract, "intellectual property" shall include all inventions, improvements, discoveries, processes, computer programs or similar intangible interests that either the City or Contractor develop as a result of the work or project undertaken which is the subject matter of and during the term of the Contract.

Each party acknowledges and agrees that each party is the sole and exclusive owner of all right, title, and interest in and to its services, products, software, source and object code, specifications, designs, techniques, concepts, improvements, discoveries and inventions including all intellectual property rights thereto, including without limitations any modifications, improvements, or derivative works thereof, created prior to, or independently, during the terms of this Contract. This contract does not affect the ownership of each party's pre-existing, intellectual property. Each party further acknowledges that it acquires no rights under this Contract to the other party's pre-existing intellectual property, other than any limited right explicitly granted in this Contract.

## **24 Equal Benefits Ordinance**

Minneapolis Code of Ordinances, Section 18.200, relating to equal benefits for domestic partners, applies to each contractor and subcontractor with 21 or more employees that enters into a "contract", as defined by the ordinance that exceeds \$100,000. The categories to which the ordinance applies are personal services; the sale or purchase of supplies, materials, equipment or the rental thereof; and the construction, alteration, repair or maintenance of personal property. The categories to which the ordinance does not apply include real property and development contracts.

Please be aware that if a "contract", as defined by the ordinance, initially does not exceed \$100,000, but is later modified so the Contract does exceed \$100,000, the ordinance will then apply to the Contract. A complete text of the ordinance is available at:

[http://www.minneapolismn.gov/www/groups/public/@finance/documents/webcontent/convert\\_261694.pdf](http://www.minneapolismn.gov/www/groups/public/@finance/documents/webcontent/convert_261694.pdf).

It is the Contractor's and subcontractor's responsibility to review and understand the requirements and applicability of this ordinance.

## **25 Cardholder Data and Security Standards**

Should the Contractor collect revenue on behalf of the City through the acceptance of credit cards offered by cardholders to pay for services offered under the terms of this Contract, then Contractor represents and acknowledges that the Contractor will comply with Payment Card Industry (PCI) regulatory standards including the Data Security Standards (DSS). Contractor represents that it will protect cardholder data. Contractor will be annually certified as a PCI compliant service provider and agrees to provide evidence of said certification to the City upon request. Contractor agrees at reasonable times to provide to the City or to its assigns, the audit rights contained herein for all physical locations, systems or networks that process credit cards on behalf of the City. Contractor

also agrees to provide written notice to the City of any breach of a system owned, operated or maintained by the Contractor that contains cardholder data or information.

## **26 Small & Underutilized Business Program (SUBP)**

See attached current Small & Underutilized Business Program (SUBP) Requirements incorporated herein by reference.

## **27 City Ownership and Use of Data**

The City has adopted an Open Data Policy (“Policy”). The City owns all “Data Sets” as part of the compliance with the Policy. Data Sets means statistical or factual information: (a) contained in structural data sets; and (b) that is regularly created or maintained by or on behalf of the City or a City department which supports or contributes to the delivery of the project underlying this Contract or related programs and functions. The City shall not only retain ownership of all Data Sets, but also all information created through the City’s use of software and/or software applications that are licensed by the Contractor (or any subcontractor of the Contractor) to the City

The City shall also retain the right to publish all data, information and Data Sets independently of this Contract regardless of whether the data and information originated from the Contractor or any subcontractor, using whatever means the City deems appropriate. The City shall have the right to access all project data, regardless of which party created the content and for whatever purpose it was created. The Contractor shall provide bulk extracts of data that satisfy the public release criteria for use in and within an open data solution.

## **28 Responsible Contractor Requirement**

The Contractor represents that it is a “responsible contractor.” The term “responsible contractor” as used in this document means a contractor as defined in Minnesota Statutes, Section 16C.285 subdivision 3. Any prime contractor or subcontractor that does not meet the minimum criteria in Section 16C.285 subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the scope of work described in the bid documents. A false statement under oath verifying compliance with any of the minimum criteria shall render the prime contractor or subcontractor that makes the false statement ineligible to be awarded a construction contract for the scope of work defined in the bid documents and may result in the termination of a contract awarded to a prime contractor or subcontractor that submits the false statement. A prime contractor shall submit to the City, upon request, copies of the signed verifications of compliance from all subcontractors of any tier pursuant to Minnesota Statutes, Section 16C.285, subdivision 3, clause (7).

## Notice of Civil Rights Rules and Regulations

This notice advises City of Minneapolis contractors of their commitments under Minneapolis Code of Ordinances section 139.50. All contractors must comply with all provisions of Minneapolis Code of Ordinances Title 7 and with all rules and regulations issued by the Minneapolis Department of Civil Rights (“MDCR”) director. Contractors will be subject to a pre-award compliance review. Failure to cooperate may result in denial of contract award.

1. **Non-Discrimination:**<sup>1</sup> The contractor will not discriminate against any employee or applicant for employment because of race, color, creed, religion, ancestry, national origin, sex, sexual orientation, gender identity, disability, age (over the age of 25), marital status, or status with regard to public assistance. The contractor will take affirmative action to ensure that all employment practices are free of such discrimination. Such employment practices include but are not limited to the following: Hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.
2. **Equal Employment Opportunity/Affirmative Action Employer:** The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that it is an equal opportunity or affirmative action employer.
3. **Affirmative Action Plan:** The contractor must have an Affirmative Action Plan approved by MDCR before it may enter into a contract over \$100,000 with the City.
4. **Small and Underutilized Business Program (SUBP):** When applicable, the contractor must comply with the SUBP program, including, but not limited to, making a good faith effort to meet the Minority-Owned Business Enterprises and Women-Owned Business Enterprises goals established on City construction and development projects.
5. **Employment Goals:**<sup>2</sup> The contractor must make a good faith effort to meet the City’s aspirational construction workforce goals of **6%** female participation and **32%** minority participation.
6. **Prevailing Wage:**<sup>3</sup> When applicable, the contractor must comply with prevailing wage laws on City construction and development projects.
7. **HUD Section 3:**<sup>4</sup> When applicable, the contractor must comply with Section 3 of the Housing and Urban Development Act of 1968, as amended. Contractors must incorporate the Section 3 Clause into all subcontracts and to the greatest extent feasible, ensure that employment and other economic activities be directed to low income persons.
8. **Posting Requirement:** The contractor must provide this notice to its trade and labor union or representative of workers and shall post the notice in conspicuous places available to employees and applicants for employment.

<sup>1</sup> Acts of discrimination are defined in the Minneapolis Code of Ordinances, Chapter 139.

<sup>2</sup> See Request for City Council Committee Action, Adopted March 21, 2012; incorporated into section 139.50 as a rule issued by the MDCR director.

<sup>3</sup> See Minneapolis Code of Ordinances section 24.220, CPED Prevailing Wage Policy (adopted by City Council June 8, 2004), and Davis-Bacon and Related Acts; enforcement authority has been delegated to MDCR.

<sup>4</sup> See 24 CFR Section 135.38; enforcement authority has been delegated to MDCR.

## **Small & Underutilized Business Program (SUBP) Requirements**

It is the policy of the City of Minneapolis to provide equal opportunity to all contractors, and to redress the discrimination in the City's marketplace against minority-owned business enterprises (MBEs) and woman-owned business enterprises (WBEs). The SUBP, as detailed in the Minneapolis Code of Ordinances Section 423.60, applies to any non-construction-related equipment, food, material or any part or combination thereof over \$100,000. Goals may be set on commodity and supply contracts based on projected availability of SUBP firms.

There are no specific goals on this contract. However, should the bidder/proposer find an opportunity to sub-contract or purchase materials with any businesses on this project, you are strongly encouraged to solicit SUBP firms.

For more information on locating certified businesses, please visit <http://mnucp.metc.state.mn.us/> or call the City at 612-673-2112.

## SPECIFICATIONS

1. The Vendor will be responsible for warehousing and distribution of all uniforms and accessories identified in the BID FORM.
2. The Vendor must have a local walk-in facility within **Minneapolis City Limits** area to accommodate pick-up of uniforms, accessories and sizing.
3. Electronic Ordering Program Requirements - The vendor must be able to provide an electronic ordering platform to provide uniforms and duty gear to City of Minneapolis employees. The responder's ordering system must be currently used by similar government entities and removing items discontinued by the manufacturer from inventory.
4. An on-site presentation prior to award may be required to demonstrate use of portal
5. The Vendor will maintain an inventory management system and inventory levels for City of Minneapolis to fill and deliver uniform orders
6. Uniform dollar allotment allowance tracking: Uniform allowance tracking is a requirement of this Contract. The Vendor will establish and maintain the City of Minneapolis employee's uniform account records, ensure that uniform dollar allotment account totals are not exceeded.
7. The Vendor will establish and maintain processes to track individual accounts to assure that the authorized uniform dollar allotment limit is not exceeded and to ensure that only authorized uniform garments and accessories are purchased.
8. Reporting Requirements - The Vendor must develop and maintain an automated reporting system for the City of Minneapolis that provides, at a minimum, the reports listed below:
  - o Inventory status report
  - o Undelivered order report
  - o Shipment report
  - o History report
  - o Usage report
9. If your prices vary by size, please quote a "Large" size
10. The vendor must provide hemming, alterations and embroidery which includes City logo and department/division identification at no additional cost to City of Minneapolis
11. Alterations shall include hemming and the routine process of cutting-to-length and/or folding bottom edges and stitching in accordance with specifications to produce the overall requested lengths for all trousers. There will be no additional charge for initial alterations. After the employee has accepted their order, and except for Vendor workmanship errors, future minor alterations such as taking in or letting out a waistband, adjusting sleeve length will be at the personal expense of the employee.
12. Embroidered uniform patches (emblems): The City of Minneapolis requires that certain uniform garments be provided with embroidered patches provided by the City of Minneapolis sewn on to the garment by the Vendor. The patches will be sewn on to the garment at no additional cost to City of Minneapolis.

### City of Minneapolis Fire Inspection Uniform/Clothing & Accessories

	Brand	Code	Name	Type	Colors	Price (each)
1	5.11 Tactical	59503	Basketweave Leather Belt	Belt	Black	
2	5.11 Tactical	12022	Taclite 8 Side Zip Boot	Footwear	Black	
3	Blauer	125XCR	Watch Cap with Windstopper	Headwear	Dark Blue, Black	
4	5.11 Tactical	72049	Performance Polo - Polyester	Long Sleeves	Dark Blue, White	
5	5.11 Tactical	71182	Men's S/S Tactical Polo - Cotton	Long Sleeves	Dark Blue, White	
6	5.11 Tactical	48033	3-in-1 Reversible High-Vis Parka	Outerwear	neon yellow	
7	5.11 Tactical	71182	Men's S/S Tactical Polo - Cotton	Short Sleeves	Dark Blue, White	
8	5.11 Tactical	59121	9 Sock - Three Pack	Stockings	Black	
9	School Apparel	5510	Heavyweight Zip-Front Cardigan	Sweater	Dark Blue	
10	Blauer	8980X	8980 Streetgear Side-Pocket Trousers - Men	Trousers	Dark Blue	
11	Blauer	8980WX	8980 Streetgear Side-Pocket Trousers - Women	Trousers	Dark Blue	
12	5.11 Tactical	74369	5.11 Stryke Pant W/Flex-Tac	Trousers	Dark Blue	
13	Fechheimer	39400	70/28/2 Poly/Rayon/LYCRA Deluxe Tactical Trousers - Men	Trousers	Dark Blue	
14	Fechheimer	39450	70/28/2 Poly/Rayon/LYCRA Deluxe Tactical Trousers - Women	Trousers	Dark Blue	
15	5.11 Tactical	40016	Utili-T Crew - Three Pack	Undershirts	Dark Blue, White	

### City of Minneapolis Housing Uniform/Clothing & Accessories

	Brand	Code	Gender	Name	Type	Price (each)
1	Sport Tek	STC17	Mens	Flexfit Performance solid cap	Hats	
2	Sport Tek	STC22	Mens	Flexfit cool and dry poly block mesh cap	Hats	
3	Sport Tek	KN275	Mens	Cuffed Knit Beanie	Hats	
4	Red Cap	KN400	Mens	Super Stretch Knit	Hats	
5	Red Cap	FB400	Mens	Fleece Beanie	Hats	
6	Sport Tek	DT619	Womens	Houndstooth Military Hat	Hats	
7	Sport Tek	ST657	Mens	Long Sleeve Micropique Sport Wick polo	Long Sleeve	
8	Distict Made	ST850	Mens	Sport Wick stretch 1/2 zip pullover	Long Sleeve	
9	Tri-Mountain	720	Mens	Ambassador	Long Sleeve	
10	Tri-Mountain	935	Mens	Regan	Long Sleeve	
11	Tri-Mountain	7825	Mens	Blaine	Long Sleeve	
12	Red Kap	810	Mens	Executive	Long Sleeve	
13	Red Kap	SR70	Mens	Executive Oxford Dress Shirt	Long Sleeve	
14	Sport Tec	SP90	Mens	Poplin Dress Shirt	Long Sleeve	
15	Sport Tec	712	Womens	Consultant (full button down)	Long Sleeve	
16	2014 Headwear Catalog	7030	Womens	Realm (1/4 zip micro fleece pullover)	Long Sleeve	
17	2014 Headwear Catalog	656	Womens	Eclipse ( long sleeve y neck)	Long Sleeve	
18	2014 Headwear Catalog	DM4800	Womens	Long Sleeve Washed Woven Shirt (Full button down)	Long Sleeve	
19	Trimountain	DM415	Womens	Cardigan Sweater	Long Sleeve	
20	Trimountain	DT5201	Womens	Long Sleeve V-neck	Long Sleeve	
21	Trimountain	LST852	Womens	Sport Wick Stretch Full-zip Jacket	Long Sleeve	
22	Tonix	L265	Womens	Full-zip Hooded Fleece Jacket	Long Sleeve	

**City of Minneapolis Housing Uniform/Clothing & Accessories**

	<b>Brand</b>	<b>Code</b>	<b>Gender</b>	<b>Name</b>	<b>Type</b>	<b>Price (each)</b>
23	Tonix	LST253	Womens	Ladies 1/4 Zip sweatshirt	Long Sleeve	
24	River's End	F8358	Mens	Exedition (vest)	Outerwear	
25	Holloyway	4400	Mens	Lodestar (vest)	Outerwear	
26	Landway	1000	Mens	Navigator (rain jacket)	Outerwear	
27	Red Kap	6880	Mens	Castkeford (rain jacket)	Outerwear	
28	Red Kap	2640	Mens	Bloomfield (rain jacket)	Outerwear	
29	Red Kap	988	Mens	Mid-weight soft shell jacket softcool performance	Outerwear	
30	Distirct Made	1495	Mens	Water/wind resistant jacket	Outerwear	
31	Distirct Made	9900	Mens	Dobby 3in1 Jacket	Outerwear	
32	Sport Tec	229137	Mens	Adult Interval Jacket	Outerwear	
33	Sport Tec	9901	Mens	Matrix soft shell jacket	Outerwear	
34	Tri-Mountain	9197	Womens	Ladies 3in1 Jacket	Outerwear	
35	Tri-Mountain	8091	Womens	Lady Artic Heavy Weight Jacket	Outerwear	
36	Tri-Mountain	8404	Womens	Lady Express II (rain jacket)	Outerwear	
37	Tri-Mountain	TP-72	Womens	Leadies Fearless Seam-sealed rain jacket	Outerwear	
38	Tri-Mountain	7802	Womens	Ladies Alpine Hooded Parka with Fleece	Outerwear	
39	District Made	PT88	Mens	Cargo Pants	Pants	
40	District Made	PC46	Mens	Pleaded Front Cotton Pant	Pants	
41	District Made	PC44	Mens	Plain Front Cotton Pant	Pants	
42	District Made	PZ33	Womens	Women's Work Nmotion Pant	Pants	
43	District Made	PC45	Womens	Women's Plain Front Cotton Pant	Pants	
44	Sport Tek	PT89	Womens	Women's industrial cargo pant	Pants	



### City of Minneapolis Housing Uniform/Clothing & Accessories

	Brand	Code	Gender	Name	Type	Price (each)
45	Sport Tek	ST651	Mens	Micropique Sport wick pocket polo	Short Sleeve	
46	Sport Tek	ST650	Mens	Micropique Sport wick polo	Short Sleeve	
47	District Made	K467	Mens	Dri Mesh Polo with Tipped Collar and piping	Short Sleeve	
48	River's End	SR60	Mens	Executive Oxford Dress Shirt	Short Sleeve	
49	Dunbrooke	SP80	Mens	Poplin Dress Shirt	Short Sleeve	
50	Dunbrooke	DM450	Womens	Slub Polo	Short Sleeve	
51	Landway	DM433	Womens	Jersey Double Pocket Polo	Short Sleeve	
52	Landway	L475	Womens	Dry Zone Raglan Accent Polo	Short Sleeve	
53	Red Kap	LST650	Womens	Micropique Sport Wick polo	Short Sleeve	
54	Red Kap	711	Womens	Monarch (full button down polo)	Short Sleeve	
55	Red Kap	402	Womens	Aura (microfiber polo)	Short Sleeve	
56	San Mar	L576	Womens	Heather Polo	Short Sleeve	
57	San Mar	L574	Womens	Digi Polo	Short Sleeve	
58	Tri Mountain	91	Womens	Polo	Short Sleeve	
59	Port Authority	L508	Womens	Buttdown down	Short Sleeve	
60	Port Authority	LSW285	Womens	V-Neck sweater	Long Sleeve	
61	Port Authority	L807	Womens	Interlock Cardigan	Long Sleeve	
62	Port Authority	LM1008	Womens	Cardigan	Long Sleeve	
63	Port Authority	LST660	Womens	Heather Polo	Short Sleeve	
64	Port Authority	L578	Womens	Cotton Blend Polo	Long Sleeve	
65	Eddie Bauer	EM539	Womens	Soft Shell Jacket	Long Sleeve	
66	Ogio	SG123	Womens	Polo	Long Sleeve	

### City of Minneapolis Housing Uniform/Clothing & Accessories

	<b>Brand</b>	<b>Code</b>	<b>Gender</b>	<b>Name</b>	<b>Type</b>	<b>Price (each)</b>
67	Ogio	ST520		Jewel Polo	Short Sleeve	
68	Champion	TS986		Double dry T-Shirt	Short Sleeve	
69	Tasc performance	TS5959		long sleeved crew	Long Sleeve	
70	Tasc performance	T5955		1/4 zip	Long Sleeve	

### City of Minneapolis Animal Control Uniform/Clothing & Accessories

	Brand	Description	Item #	Color	Price
1	Horace	Horace Small Sentry Trouser	TRO52	OD Green	
2	Horace	Horace Small Sentry Trouser Women's	TR764	OD Green	
3	Flying Cross	Flying Cross Waterproof Duty Jacket with Liner	JA843	OD Green	
4	Flying Cross	Flying Cross Womens Power Stretch Polyester Long Sleeve Duty Shirt	SG239	Silver Tan	
5	Flying Cross	Flying Cross Power Stretch Polyester Long Sleeve Duty Shirt	SH083	Silver Tan	
6	5.11	Taclite ProPant	74273	Khaki	
7	RedKap	Industrial Cargo Pant with Snaps	PT88	Khaki	
8	5.11	Tactical tacline propants	TR506	Khaki	
9	UnderArmour	Women's tactical patrol pants	TT607		
10	5.11	Company Pant	74398	OD Green	
11	Blauer	Streetgear Side-Pocket Trousers - Men	8980X	OD Green	
12	Blauer	Streetgear Side-Pocket Trousers - Women	8980WX	OD Green	
13	Fechheimer	Deluxe Tactical Trousers - Men's	39400	OD Green	
14	Fechheimer	Deluxe Tactical Trousers - Women's	39450	OD Green	
15	5.11	OD Green Short Sleeved Polo w/ embroidery Badge	SW439		
16	5.11	Navy Blue Tactical Polo Short Sleeve with embroidery	SW984		
17	5.11	Navy Blue Tactical Polo Long Sleeve with embroidery	ST454		
18	LawPro	Velcro Inner Belt	QM1304-L		
19	5.11	Duty Belt (Basket Weave)	S9503	Black	
20	Leatherman	Leatherman with Sheath	KN256	Black	
21	Leatherman	Leatherman with Sheath	KN577	Black leather	
22	Aker	Belt Keepers	LP578	Black leather basket weave	
23	Bianchi Accumold	Flat Latex Glove Pouch (basket Weave)	NP446	Black leather basket weave	

### City of Minneapolis Animal Control Uniform/Clothing & Accessories

	Brand	Description	Item #	Color	Price
24	ASP	21" ASP Baton	BA035		
25	ASP	ASP Baton Holder	BA232	Black Leather	
26	StreamLight	Stinger DS LED rechargeable Flashlight with Standard Charger	FL652		
27	Black Hawk	Black Hawk! Molded Stinger Light Pouch	LP746		
28	Tuff Products	OC Pouch - Large	LR044		
29	Danner	Black Leather Tactical Boots	FW294	8" black leather waterproof side-zipper or speed laces duty boots	
30	5.11	Black Leather Tactical Boots	FX195		
31	Redwing	Black Leather Tactical Boots	4405		
32	Lawpro	Brass Name Plate	NT151		
33	Galls	Black knit uniform vest	SW6665	Black comando v neck acrylic wool knit sweater	
34	Neese	Rain Gear Black Reversible Reflective	JK020		
35	5.11	Black Leather Duty Gloves	GL414	Praetorian 2 Gloves / must be black Leather	
36	LawPro	Adjustable Car Seat Organizer	BG744		
37	5.11, Galls or Blackhawk	Street Pro Gear Bag	BG237	900 denier nylon constructed, Two side zippered exterior cargo pockets, three large exterior open-top pockets and two medium interior zippered pockets keep smaller items organized. Must have sholder strap and web handles.	
38	Black hawk	Street Pro Gear Bag	BG324		
39	5.11	Black Basket Weave Trouser Belt	LP597	Black Basket Weave	
40	Elbeco	Long Sleeve Mock Turtle Neck Black	UN025	Black with MACC embroidery	

### City of Minneapolis Animal Control Uniform/Clothing & Accessories

	Brand	Description	Item #	Color	Price
41	Under Armour	Tac Shirt Black Short Sleeved	UA707		
42	Vertx	Gray Tactical BDUs	TR1105	Char-Gray	

## City of Minneapolis Traffic Control Uniform/Clothing & Accessories

	BRAND	REF #	STYLE NAME	NAME EMBROIDERY	REFLECT LETTERS/STRIPES	COLOR	PRICE
1	Blauer	8137	ANSI Certified Polo SS	Y	Included	Hi-Viz Yellow	
2	Blauer	8147	ANSI Certified Polo LS	Y	Included	Hi-Viz Yellow	
3	Blauer	8130	2 Pocket Polo SS (cotton/poly)	Y	N/A	Black or White	
4	Blauer	8160	Performance Patrol Polo (polyester)	Y	N/A	Black	
5	Elbeco	3320N / 9820LCN	Shirt SS Class A	N/A	N/A	Black	
6	Elbeco	320N / 9320LCN	Shirt LS Class A	N/A	N/A	Black	
7	5.11	71322	Bike Patrol Polo	Y	Included	Hi-Viz Yellow / Black	
8	Elbeco	5580 / 9780LC	SS Dutymaxx Class A	N/A	N/A	White	
9	Elbeco	580 / 9580LC	LS Dutymaxx Class A	N/A	N/A	White	
10	Elbeco	K5131	UFX Tactical Polo SS	Y	N/A	Black	
11	Elbeco	K5141	UFX Tactical Polo LS	Y	N/A	Black	
12	Blauer	8110X	Moc Turtleneck	TCU on neck	N/A	Black	
13	Under Armour	1244393	Cold Gear Moc Turtleneck	TCU on neck	N/A	Black	
14	Blauer	225	Comando Sweater - Fleece Lined	Y	N/A	Black	
15	Blauer	228	Quarter Zip Sweater	Y	N/A	Black	
16	Blauer	8980BK	Side Pocket Pants Rayon Blend	N/A	To Be Added	Black	
17	5.11	74326	Cargo Pants	N/A	To Be Added	Black	
18	5.11	74369	Stryke Pants	N/A	To Be Added	Black	
19	5.11	43057	5.11 Tactical Patrol Shorts	N/A	To Be Added	Black	
20	Blauer	9825z	Tacshell 2 in 1 Pants	N/A	To Be Added	Black	
21	Blauer	26990	Reversable Rain Coat 48"	N/A	Included	Hi-Viz Yellow / Black	
22	Blauer	26991	Reversable Rain Jacket 32"	N/A	Included	Hi-Viz Yellow / Black	
23	Blauer	9970V-50	Supershehell Jacket	Y	Included	Hi-Viz Yellow / Navy	
24	Blauer	9848V	Hi Viz Response Parka (Shell)	Y	Included	Hi-Viz Yellow / Black	
25	Blauer	4670	Colorblock Softshell Fleece Jacket	Y	Included	Hi-Viz Yellow / Black	
26	Blauer	4660	Softshell Fleece Jacket	Y	To Be Added	Black	
27	Blauer	9845-50	Emergency Response Jacket	Y	Reflective TRAFFIC CONTROL On Back	Dark Navy w/ Black fleece	
28	Blauer	6113	Hi-Viz Fleece Lined Bomber Jacket	Y	Included	Hi-Viz Yellow	
29	5.11	48038	Tactical Fleece Jacket	Y	To Be Added	Black	
30	Blauer	9815	Superlight Patrol Shell Jacket	Y	N/A	Black	

### City of Minneapolis Traffic Control Uniform/Clothing & Accessories

	BRAND	REF #	STYLE NAME	NAME EMBROIDERY	REFLECT LETTERS/STRIPES	COLOR	PRICE
31	Finger Fashion	470	Traffic Gloves	N/A	Included	Hi-Viz Yellow / Black	
32	Finger Fashion	485	Super Dity Hi Viz Traffic Mitten	N/A	N/A	Hi-Viz Yellow	
33	Boston	6505-3	Pant Belt	N/A	N/A	Black	
34	Dutyman	4021U	Utility Belt	N/A	N/A	Black	
35	Boston	5456-3	Belt Keeprs	N/A	N/A	Black	
36	Dutyman	3021N	Flashlight Holder	N/A	N/A	Black	
37	Under Armour	1244401	Cold Gear Tactical Hood	N/A	N/A	Black	
38	Blauer	160	Skull Cap	N/A	N/A	Black	
39	Midway	MCFT	Trooper Cap	N/A	N/A	Black	
40	Keystone	L-3A	8 Point Cap	N/A	N/A	Black	
41	Blauer	125	Watch Cap	Patch	N/A	Black	
42	Blauer	186	Hi-Viz Baseball Cap	Patch	Included	Hi-Viz Yellow	
43	Blauer	185	B.Dry Adjustable Cap	Patch	N/A	Black	
44	Youpoong	6777	Flex Fit Cap	Patch	N/A	Black	
45	Youpoong	6008	Adjustable Cap	Patch	N/A	Black	
46	Point Blank	CII-3	Ballistic Vest with carrier	N/A	N/A	Black	
47	Elbeco	V3110B	Bodyshield External Vest Carrier	Y	N/A	Black	
48	Under Armour	1244394	Cold Gear Infrared Crew Neck shirt	N	N/A	Black	
49	Under Armour	1244395	Cold Gear Infrared Leggings	N	N/A	Black	
50	Reebok	SP775	Athletic shoe	N	N/A	Black	
51	Bates	FW574	Dress shoe	N	N/A	Black	



## City of Minneapolis

# Living Wage Certificate

In accordance with Chapter 38 of the Minneapolis Code of Ordinances, the City of Minneapolis has adopted Living Wage Regulations, which requires the "payment of a Living Wage for services valued at \$100,000.00 or more".

The definition of Living Wage is at a minimum indexed at 130 percent of the federal poverty level for a family of four (if no health insurance is provided) or 110% of the federal poverty level for a family of four for businesses that provide basic health insurance. For purposes of this bid, the minimum required wage is indicated in the bid documents. By submitting this bid, the undersigned understands and agrees to the above.

The current Living Wage is:

- **\$13.01** per hour, if providing basic health insurance.
- **\$15.38** per hour, if insurance is **not** provided.

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Signature

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Company Name

**THIS FORM MUST BE RETURNED WITH YOUR BID.**



**BID FORM**

PURCHASING DEPARTMENT – City of Minneapolis  
330 Second Avenue South - Suite 552  
Minneapolis, MN 55401

My /Our bid to provide various Uniforms/Clothing and Accessories, as needed and called for, for the City of Minneapolis; all in accordance with specifications and bid form. Please include all applicable sales taxes and fees in your bid pricing.

**Basis of Award**

The bid will be awarded to the overall lowest responsive, responsible bidder meeting all specifications.

**Discount**

Vendor offers a \_\_\_\_\_% discount on Uniforms/Clothing **NOT** on the item list provided

**Contract Period**

4/1/18 – 4/30/19

**Extension Options**

Bidder offers to extend terms and conditions for an additional \_\_\_\_\_ years after the contract end date December 31<sup>st</sup>, 2019 at the sole option of the City of Minneapolis. (Maximum # of extensions is 3 years)

Please do not attach modifications to the bid terms and conditions or exceptions to the bidding specifications to your bid response. This may cause your bid to be deemed non-responsive.

Numbers must be legible or bid may be rejected.

**Please return the following documents with your bid:**

- ▽ Bid Form, including signature page

F.O.B.: Destination, Freight prepaid and allowed (Vendor pays freight, bears risk of loss in transit, included in bid price)

**BID FORM**

PURCHASING DEPARTMENT – City of Minneapolis  
330 Second Avenue South - Suite 552  
Minneapolis, MN 55401

Acknowledge Addenda No. \_\_\_\_\_

**Bidder must supply Federal Tax ID No. or Social Security No.** \_\_\_\_\_

If Social Security Number is provided, this individuals name must be included as Bidder.

Bidder affirms that this bid(s) has been arrived at by the bidder independently and has been submitted without collusion with, and without any agreement, understanding or planned common course of action with, any other bidder of materials, supplies, equipment and services described in the invitation to Bid, designed to limit independent bidding or competition.

BIDDER \_\_\_\_\_

CIRCLE ONE (Corporation - Partnership - Individual)

SIGNED BY \_\_\_\_\_

(Signature)

(Print Name)

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP+4 ZIP CODE \_\_\_\_\_

BUSINESS PHONE (\_\_\_\_\_) \_\_\_\_\_ FAX NUMBER \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

Bid results will be posted at: <http://www.ci.minneapolis.mn.us/finance/procurement/WCMSP-178311>